

# ANIMAL SHELTER ACTION SOCIETY

500 N. 12<sup>th</sup> Street  
Mayfield, Ky 42066  
270-251-0130

## Job Application

Name: First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_  
Street Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone: Home \_\_\_\_\_ Cell \_\_\_\_\_ Best time to call \_\_\_\_\_  
Have you ever applied for employment with us? \_\_\_\_\_ If yes, when? \_\_\_\_\_  
Desired Position \_\_\_\_\_ Desired Salary \_\_\_\_\_/hour

Availability (circle all that apply)    Sun    Mon    Tues    Wed    Thu    Fri    Sat

## Education

High School \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_  
# of years completed \_\_\_\_\_ Graduation Date \_\_\_\_\_

College \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_  
Course of Study \_\_\_\_\_ # of years completed \_\_\_\_\_  
Did you graduate?  Yes  No    Year \_\_\_\_\_ Degree(s) \_\_\_\_\_

## Employment History

Please give accurate and complete part-time and full time employment record. Start with present or most recent employer. Include military experience if applicable.

### Position #1

Company Name \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_  
Company Phone Number \_\_\_\_\_ Job Title \_\_\_\_\_  
Name of Supervisor \_\_\_\_\_ Employed from \_\_\_\_\_ to \_\_\_\_\_  
Pay \_\_\_\_\_/hour    Describe your work \_\_\_\_\_  
May we contact this employer?  Yes  No  
If no, why not? \_\_\_\_\_  
Reason for leaving \_\_\_\_\_

### Position #2

Company Name \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_  
Company Phone Number \_\_\_\_\_ Job Title \_\_\_\_\_  
Name of Supervisor \_\_\_\_\_ Employed from \_\_\_\_\_ to \_\_\_\_\_  
Pay \_\_\_\_\_/hour    Describe your work \_\_\_\_\_  
May we contact this employer?  Yes  No  
If no, why not? \_\_\_\_\_  
Reason for leaving \_\_\_\_\_

### Position #3

Company Name \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_  
Company Phone Number \_\_\_\_\_ Job Title \_\_\_\_\_  
Name of Supervisor \_\_\_\_\_ Employed from \_\_\_\_\_ to \_\_\_\_\_  
Pay \_\_\_\_\_/hour    Describe your work \_\_\_\_\_  
May we contact this employer?  Yes  No  
If no, why not? \_\_\_\_\_  
Reason for leaving \_\_\_\_\_

Are you eligible to work in the United States?	Yes		No	
Do you have a valid <b>Drivers License</b> ?	Yes		No	
Are you available to work weekends?	Yes		No	
Are you available to work holidays?	Yes		No	
Are you available to work "on call"?	Yes		No	
Are you at least 21 years old?	Yes		No	
Have you been convicted of a felony?	Yes		No	

If yes, please explain \_\_\_\_\_

Have you been convicted of, pleaded guilty to, or pleaded no contest to, and act of dishonesty, or breach of trust, such as misdemeanor petty theft, burglary, or writing bad check?  Yes  No

If yes, please explain \_\_\_\_\_

When will you be available to begin work? \_\_\_\_\_

\*Conviction of a crime, or pleading guilty to a criminal charge will not necessarily disqualify you from the job for which you are applying.

**Personal References**

Please list two personal references that are **not** related to you.

Name \_\_\_\_\_ Phone \_\_\_\_\_

How do you know the reference listed? \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

How do you know the reference listed? \_\_\_\_\_

I declare that the information provided by me in this application is true, correct, and complete to the best of my knowledge. I understand that if employed, any falsification, misstatement, or omission of fact in connection with my application may result in immediate termination of employment. I authorize you to verify any and all information provided above.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_